



Thursday 4<sup>th</sup> June 2020

## Wider opening of School from Monday 8<sup>th</sup> June 2020

Dear Parent/Carer,

Thank you so much for your patience and understanding whilst we have been working through the complexities of wider opening.

Your child has been allocated a place in school from Monday 8<sup>th</sup> June. They have only been allocated a place on the days that you indicated you required a place. **WE CANNOT ACCOMMODATE CHILDREN ON ANY OTHER DAYS.**

Your child will be in **Bubble Class** .....

Their **Bubble Teacher** will be .....

Their drop off and collection times are as follows:

Drop off	Pick up	Drop off/pick up area
8.50 am	3.10 pm	Zone
9.05 am	3.25 pm	
9.20 am	3.40 pm	

**If you have more than one child at our school and have been given different drop off times for each child please use the later of the two times to bring both children.**

**We have coordinated with West Bridgford Junior School as far as possible to avoid clashes with sibling's drop off and collection times. We are aware that for one or two families there is a slight overlap. We will contact these families tomorrow to discuss arrangements for this.**

Our aim is to keep your child as safe as possible whilst also ensuring that the school day is fun and engaging. It will obviously be quite different to what they are used to but please be assured that we will be making the new routines into fun activities using songs and games. The children of key workers who have been attending throughout lockdown have been very happy in school and have very quickly adapted to routines. The staff are very excited to welcome the children back and have worked extremely hard to prepare some lovely activities. Please remember that there is clear evidence that the risk to children is very low. Staff however are at far greater risk.

We have spent a great deal of time preparing very thorough risk assessments and protocols to reduce the risk of transmission of coronavirus between all members of the school community. The risk assessments have been guided by Nottinghamshire County Council's Health and Safety Team. There has been extensive consultation with staff and Governors and relevant Trade Unions. For the safety and wellbeing of all concerned it is therefore imperative that we do not deviate from the agreed risk assessments and protocols as this could result in action by the Health and Safety Executive or Trade Unions resulting in school having to close.

The Government guidance is clear that strict social distancing is not possible with young children. We therefore have to minimise opportunities for transmission of the virus via respiration or contact by:

- avoiding contact with anyone with symptoms
- frequent hand cleaning and good respiratory hygiene practices
- regular cleaning
- minimising contact and mixing

This has been the basis of our risk assessments and protocols.

### **What do you need to know?**

#### **How can I prepare my child to return to school?**

- Along with this we letter we have also sent a booklet for your child.
- Please spend a little time looking at the booklet and filling it in.
- Don't worry if you do not have time to fill it all in. You can annotate it for your child.

#### **What will the bubble classes be like?**

- Each bubble class has an allocated Teacher, classroom, cloakroom, hand wash point and toilet.
- Children will NOT be able to mix with children in other bubbles at any time. They will be able to talk to children at playtime if they are in adjacent zones.
- There may be occasions where two bubble classes are in the school hall at the same time but they will be at either end and spaced out.
- Classroom doors and windows will be open for continuous ventilation.
- **There will be lots of fun activities in all areas of the curriculum for children to enjoy.**

#### **What will my child need to bring to school?**

- **Your child will only need the clothes they are wearing. ABSOLUTELY NO OTHER ITEMS TO BE BROUGHT TO SCHOOL FROM HOME.**

#### **Does my child need to wear uniform?**

- Please send your child to school in comfortable sportswear that can be easily washed at the end of the day.
- Long hair must be tied back with simple unfussy bobbles or hair bands.
- Trainers, pumps or non-slip sandals with an ankle strap. **NO LACES (we will not be able to help with fastening.)** We understand that children may have grown out of clothes/shoes during lockdown and can be flexible until this can be resolved.

- The children will spend much of the day outdoors. You will need to ensure your child is appropriately dressed for the weather and has a sun hat if hot and a weather proof coat/jacket.
- If the forecast is hot please apply 8hr sun cream before school. (We do keep children in the shade as much as possible if it is very hot.)

#### **Do we send book Bags?**

- DO NOT bring book bags to school. The children will be given books to use in school.

#### **Do we send water Bottles?**

- DO NOT bring water bottles to school. We will provide disposable cups and water will be available throughout the day.

#### **What do we do on arrival at school?**

- Only **ONE** parent/carer is allowed on the playground with your child/children.
- Please arrive promptly at your drop off time as you will not be allowed onto the playground once the gate is closed.
- DO NOT bring scooters or bikes to school. They will not be allowed on the playground and cannot be stored at present.
- Please enter by the front gate. Staff will be on hand to guide you to your allocated drop off zone.
- The zones are marked out with socially distanced markers. Please stand with your child at one of the markers.
- When the staff are ready to take the children into school they will ask parents to leave by the back gate following the marked pathway around the perimeter fence.
- Please leave promptly and maintain social distancing from other parents/carers, staff and children.
- Say goodbye briefly in a positive tone and remind them that you will see them at home time and then leave quickly. This gives your child confidence that you are happy and they are safe. In the event that your child is struggling to separate, wait at your marker and a member of staff will help you out.
- If you are late please wait at the school gate until staff can safely admit your child. This may mean you have to wait until all other bubbles have been admitted.
- Children are **NOT** expected to wear facemasks to school. If you are concerned about this please contact school.

#### **How can we communicate with the Teacher?**

- If you need to pass an urgent message on to the Teacher at the start of the day, please call the school office immediately after leaving the playground. This is to manage the flow and timings of the staggered start times.
- Any non-urgent messages can be communicated via a phone call or email to the office. Teachers will call you back if need be.

#### **What will happen in school?**

- As soon as they enter school each bubble class will hang their coats in their cloakrooms and immediately wash their hands supervised by an adult. Each bubble has been

allocated a hand washing point. In some cases this will be the classroom sinks for others an allocated cloakroom area.

- Children will then sit on the carpet ready for register. Each child has a brightly coloured sitting spot to enable social distancing.
- When working in the classroom the furniture has been arranged to allow more space between tables/areas. Each child will have their own pack of resources for daily use such as glue sticks, scissors, pencil etc. No classroom resources will be shared with any other bubble. Resources shared within the bubble will be disinfected at the end of the day or removed from use for 72 hours.
- During the morning each bubble will have an outdoor learning time in one of the playground zones. Each bubble will have their own set of resources. Some resources such as large construction kits will be used on a rota basis and left unused for at least 72 hours before being used by another bubble.
- We will not currently be using the large fixed play equipment, such as the wooden trim trail, as this cannot be cleaned between uses.

### **How will school ensure good personal and respiratory hygiene and a clean environment?**

- The children and staff will either wash their hands or use hand gel - on arrival, after any outdoor play, before and after eating and before leaving school at home time.
- All hand washing will be supervised.
- Our soap contains hand lotion to reduce drying out of skin. We can also dispense CetraBen if required.
- Children will be reminded about the importance of 'catch it, bin it, kill it'. All classrooms have lidded bins for disposal of tissues.
- The site staff will be carrying out thorough cleaning of the building each day ready for the children to arrive. In addition there will be significant amounts of cleaning throughout the day carried out by the Site manager and the Teaching staff. This includes all high traffic areas such as door handles, taps, toilets, bannisters etc.

### **Will staff wear PPE?**

- Staff will NOT be wearing masks as a matter of course.
- All staff have been trained in using PPE.
- They will often wear gloves and aprons as they always have to carry out cleaning tasks.
- They will only wear full PPE (gloves, apron, face mask and goggles) if they have to carry out close up personal care, manage any bodily fluid such as vomit, or a suspected case of coronavirus.

### **What will happen at lunch time?**

- The children will be eating lunch in their bubble classroom.
- Initially we will be providing all children with one of Nottinghamshire County Council's excellent packed lunches. This consists of a sandwich, fruit, cake/biscuit, vegetable fingers or veggie sausage roll. (This will be reviewed once the routines are settled in.)
- Children may only bring a packed lunch from home by prior arrangement with the Head Teacher.

- If we are aware that your child has any food allergies/intolerances we should have spoken to you to update this information. If you have not heard from us or your child has developed an allergy/intolerance, please contact the school office before Monday.

### **What will happen at home time?**

- Please **arrive promptly** at your allocated pick up time.
- Staff will allow you onto the playground at the allocated time and direct you.
- Please go to the same zone where you dropped your child off in the morning and stand at a marker.
- The staff will bring the children out and dismiss them to you.
- Please **WAIT** on your marker until a member of staff dismisses everyone in that zone.
- Follow the pathway to leave by the back gate maintaining social distancing from other families and staff.
- You may be asked to wait briefly if the Teacher needs to communicate anything important to you. Non urgent messages will be communicated by phone.
- Children will **NOT** be bringing items home from school.

### **What happens if anyone show symptoms during the school day?**

- First of all this is not likely to happen as long as you do not send your child to school when they are unwell.
- If a child shows either of the symptoms during the school day they will be taken to our isolation area and cared for by a member of staff.
- The member of staff caring for your child will put on full PPE.
- You will be contacted to collect your child immediately and arrange for them to have a test as a matter of urgency. If the test is negative they can return to school the next day. If it is positive you will need to follow the isolating guidance and give test and trace details of all contacts.
- Given the current testing situation, **ALL the other children and staff in that bubble** will also be sent home until we have the outcome of the test. If the test is negative they can all return the next day. If it is positive the family will need to follow the advice from the test and trace team. Once testing results can be turned around in less time we will review this.
- The same applies if a member of staff has to go home because of symptoms.

### **General expectations**

- No parents/carers will be allowed in the school building unless by prior appointment.
- Parents/carers will be expected to adhere to social distancing, keeping 2m apart from other parents/carers and staff when on school grounds.
- **DO NOT** send your child to school if they are in anyway unwell. They will be sent straight back home.
- **DO NOT** send your child to school if they have **any one of** of the symptoms of COVID-19:
  - A temperature

- A new continuous cough
- Loss of taste or smell
- If your child or any member of your household has any of these symptoms you will need to contact 111 and arrange for a test.

Please confirm that you have read the following and complete the slip at the end of this letter:

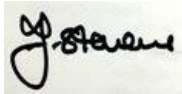
Government guidance for young people on shielding and protecting people most likely to become unwell if they catch coronavirus is available via:

<https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/covid-19-guidance-on-protecting-people-most-likely-to-get-unwell-from-coronavirus-shielding-young-peoples-version>

NHS guidelines outline the criteria for those at higher risk of COVID-19, this can be accessed via: <https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk-from-coronavirus/whos-at-higher-risk-from-coronavirus/>

Please do not hesitate to get in touch if you have any questions or queries.  
We can't wait to see you next week!

Kind Regards



Fiona Stevens

Head Teacher

**Wider opening details update**

I confirm that I have read the guidance and that my child **is not** in a shielding category or at higher risk of COVID-19

Signed ..... Parent/Carer of .....

I confirm that I have read the guidance and that my child **is** in a shielding category or at higher risk of COVID-19.

I have taken medical advice and can confirm that I feel it is safe for my child to return to school

Signed ..... Parent/Carer of .....

Please tell us of any changes to your child's medical details, dietary requirements or allergies.

Please tell us of any changes to your contact details:

